
MCCA BoD Meeting Minutes

Call to order

A meeting of MCCA BoD was held at MCCA Office on February 20, 2019. Called to order at 3:57pm

Attendees included:

President - Terry Gemmill

Director - Stephen Anderson

Secretary - Jamie Teschlog

Exec. Admin - Hilary Bublitz

Director - Bundie Olsen

City Communications Director – Joni Kirk

Director - Virginia Eschbach

Members not in attendance included:

Vice President – Art Vahratian

Treasurer – Jay Hiester

Community Member input:

In Attendance: 1 member

City Report:

New Council Member, Meet the City Manager Candidates opportunity March 22 5pm, Snow management, The Farm development updates.

Approval of prior minutes

1.16.19 meeting – cannot be approved, not enough in attendance that were at the January meeting

Reports

Administrative Report– Hilary Bublitz

Update on Snow damage

Update on open positions in maintenance

Motion –

Motion to open an account with NW Staffing resources for the purpose of hiring employees for the maintenance crew.

Motion by: Stephen Anderson

Seconded by: Virginia Eschbach

Unanimously approved

Update on collection of past due dues

Update on Stormwater Remediation

Update on homeowner landscaping applications in common areas.

Update on PayHOA software

Treasurer Report- Hilary Bublitz

January financial report submitted. We are on track

Review of the new yearly budget.

Motion –

Motion to approve the 2019-2020 budget at proposed

Motion by: Jamie Teschlog

Seconded by: Bundie Olsen

Old Business

Entrance signs update – more discussion when more board members are present.

Arborist Retainer Proposal update

New Business

Elf Awards – proposal to update some of the voting options.

Summer Lawn watering – are there some steps we should consider to help conserve water.

Have the covenant committee come to us with some proposals

Mill Stream – Terry will write a “Good, Bad , and Ugly” addressing the areas/roads that MCCA and what is the city responsibility.

Electronic distribution of the packets – Hilary can email the packets to us.

Executive Session

Review of homeowner complaint and our response to it.

Motion

Motion to approve letter from Ron to the homeowner with the change of the processing fee from \$53 to \$75.

Motion by: Stephen Anderson

Approved by: Virginia Eschbach

Unanimously approved

SBA update –

Motion

Motion to approve the letter from Milt be sent to SBA

Motion by: Jamie Teschlog

Second by: Virginia Eschbach

Unanimously approved

Executive Administrator Position Review

Motion

Motion to give Executive Assistant a 7% increase effective March 1st, 2019

Motion by: Virginia Eschbach

Second by: Bundie Olsen

Unanimously approved

Adjournment

Motion

- Motion to adjourn

Motion by: Jamie Teschlog

Seconded by: Virginia Eschbach

Unanimously approved

Meeting was adjourned at 6:pm

Next Meeting

Next meeting to be held on 2-20-19 from 4pm-6pm

Secretary

Date of approval