

---

# MCCA BoD Meeting Minutes

---

## Call to order

A meeting of **MCCA BoD** was held at **MCCA Office** on **March 20, 2019**. Called to order at 3:55 pm

Attendees included:

President - Terry Gemmill

Director - Virginia Eschbach

Vice President – Art Vahratian

Director - Stephen Anderson

Treasurer – Jay Hiester

Exec. Admin - Hilary Bublitz

Secretary - Jamie Teschlog

City Communications Director – Joni Kirk

Director - Bundie Olsen

## Community Member input:

In Attendance: 3 members

Eagle Scout presentation

**Motion:** Adam DePaolis proposes to install park location signs in 13 locations to fulfil his Eagle Scout requirements. We will request final approval of the signs after edits have been made at our April board meeting.

Motion to approve: Jay

Second by: Bundie

Passed unanimously

Member input – Security concerns and entrance lighting between Mill Lane and Copper Tree

## City Report:

Clean up projects from the snow are ongoing. Homeless camp update. City Manager process update. Sports Park reopening in early April.

## Approval of prior minutes

1.16.19 meeting

Motion to approve: Jamie

Second by: Jay

Passed unanimously

2.20.19 meeting

Motion to approve: Steve

Second by: Bundie

Passed unanimously

## Reports

### Administrative Report– Hilary Bublitz

New roofing material recommended by the ACC

**Motion:** Approve new Malarkey Roofing material

Motion to approve: Virginia

Second by: Steve

Passed. 5 yes, 1 abstention

Hutch build update

**Motion:** Approve purchase of a new container for storage, to be painted a color that would blend with the area.

Motion to approve: Jamie

Second by: Jay

Tabled for further discussion

Sweetwater Ranch Mailbox repair

**Motion:** Remove damaged wood structure.

Motion to approve: Art

Second by: Bundie

Passed unanimously

**Motion:** As non-standard mail hutches fail, they will be removed and not replaced

Motion to approve: Art

Second by: Bundie

Passed unanimously

PayHOA software update

### Treasurer Report- Jay Hiester

We are on track and budget mailings are almost finalized.

## Old Business

Entrance signs update

**Motion:** Approve use of Gold brushed aluminum letters on die-bond backing for all entrance signs as they need to be replaced. Sample to be provided by EverMark

Motion to approve: Art

Second by: Bundie  
Passed unanimously

Elections committee update

## New Business

Budget newsletter – new mailing process, add ACC requirements sheet

Surface water report – Discussion of retention ponds and vaults. We request a report from the M&E committee for their recommendations.

New dump truck purchased – discussion about process of buying large ticket items

Insurance Update – recap of meeting with insurance company earlier this month

## Executive Session

Dispute resolution – update on where we are with any current issues

Past Due account status – update on accounts past due over \$1000

SBA update

## Adjournment

### Motion to adjourn

Motion by: Virginia

Seconded by: Steve

Unanimously approved

Meeting was adjourned at 7:01 pm

## Next Meeting

Next meeting to be held on 3-17-19 from 4pm-5pm followed by a budget meeting from 5-6pm

---

Secretary

---

Date of approval