

MCCA Board of Directors Meeting Minutes

Call to order

A meeting of **MCCA BoD** was held at **MCCA Office** on **December 5, 2019**. Called to order at 9:00am

Attendees included:

President - Terry Gemmill

Director - Stephen Anderson

Vice President – Jay Hiester

Director – Judy Cromwell

Treasurer – Kristi Zevenbergen

Director - Bundie Olsen

Secretary - Jamie Teschlog

Assoc. Director - Hilary Bublitz

Maintenance Manager – Craig Williams

Members not in attendance included:

None

Community Member input:

In Attendance: no members in attendance

City Report:

None this month

Approval of prior minutes

11.20.19 meeting

Motion by: Kristi

Second by: Bundie

Passed unanimously

Reports

Administrative Report– Hilary Bublitz

Hilary reviewed her report and answered questions

Maintenance Department Report – Craig Williams

Craig gave an update of the changes and improvements to the department. Schedules have been implemented and training for the team will be continuing.

Old Business

Surface Water Update

Assessment Collection Policy Modification Proposal

New Business

Non-members using facilities

PUD Poles will continue as in the past. Hilary will explore the option of adding a few more

Current Project Bids

Fine for starting projects without ACC approval

Estate Sale policy proposal

Motion to approve the Estate Sale policy with recommended changes

Motion by: Judy

Second by: Steve

5 in favor, 1 opposed

Sweetwater Ranch Play equipment

Motion to approve proposal 350-1966 from Northwest Playground in the Rainforest color scheme.

Motion by: Jay

Second by: Bundie

Unanimously approved

Executive Session

Lockup Contract/Security department concerns

Motion to terminate security contract with MCCC

Motion by: Jamie

Second by: Jay

Unanimously approved

Employee Positioning proposal

Motion to Implement Hilary's proposed changes to the office staff positions, promoting Joan to Compliance Coordinator and hiring a new full-time receptionist.

Motion by: Kristie

Second by: Judy

Unanimously Approved

Update on MCCA mortgage

Motion to pay off the mortgage in full at Banner Bank

Motion by: Bundie

Second by: Jay

Unanimously Approved

Adjournment

Motion to adjourn

Motion by: Jamie

Seconded by: Judy

Unanimously approved

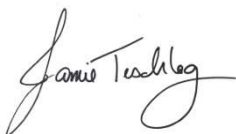
Lunch taken from 12:15-1pm

Meeting was adjourned at 3:38pm

Next Meeting

Next meeting to be held on 1-15-20 at 4pm

Secretary



12-5-19

Date of approval