



COMMUNITY ASSOCIATION

Architectural Control Committee
 Plan and Specification Review Determination
LANDSCAPE APPLICATION (page 1 of 3)

ACC approval includes aesthetic features only and does not imply or warrant any structural integrity. This approval is not based on an engineering review of the site plan or structure.
 Please note: You may need the City of Mill Creek's permit and/or approval (425) 551-7254.

<i>For MCCA Use Only</i>
Submittal Number
Date Submitted

Inspection Notes:

Property owners are responsible for determining all property lines, locations, and related easements

Applicant Information	
Name	Ph.
Email	
Site Information	
Address	
Division	Lot #
Type of Structure	
Addition [] Shed [] Other:	
Est. Start Date:	Est. End Date:
You must attach a drawing of your proposed plan, see page 3 for complete information. <i>Applications without drawings will not be accepted.</i>	

Pursuant to the provision of Article VIII, paragraphs 8.1, 8.2, 8.2.1, 8.2.2, 8.2.3, 8.3, 8.3.1, 8.3.2, and 8.3.3 and Article IX of the Mill Creek Declaration of Covenants, the following determination by the Architectural Control Committee is hereby granted:

Approval subject to the following changes:

Rejected for the following reasons:

- () Approve () Reject _____ Date: _____
 Condominiums & Townhomes ACC or Board Approval
- () Approve () Reject _____ Date: _____
 MCCA Administration
- () Approve () Reject _____ Date: _____
 Chair, Architectural Control Committee
- () Approve () Reject _____ Date: _____
- () Approve () Reject _____ Date: _____
- () Approve () Reject _____ Date: _____

Application may be mailed, emailed (info@mcca.info), or dropped off at the MCCA Office (15524 Country Club Dr, Mill Creek, WA 98012)



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IMPORTANT: Include a sketch of the proposed fencing describing location on the property, dimensions and style (see item #1 of "Basic Policy for Landscaping" on page 3). Attach additional sheets if needed.

Proposed Landscape Project
(Property sketch):



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 Basic Policy for Landscaping

****ALSO SEE THE ACC GUIDELINES****

Any major landscaping project, including, but not limited to lawn removal, requires an approved landscape plan.

Any landscaping visible from the street must enhance the appearance of the house and contribute to a harmonious neighborhood streetscape. There must be a balance of evergreen and deciduous trees, shrubs, groundcovers and grasses. It may or may not include a lawn. Yards should be well maintained and free of debris: trees and shrubs pruned, gardens mulched and free of weeds, and lawns edged, mowed and watered.

MCCA encourages homeowners to use environmentally friendly gardening practices.

Your application should include:

1. Detailed information, written or printed, on landscape plan for the site. This information should include location, plant selection, and materials, etc.
2. It is the homeowner’s responsibility to locate and identify all property markers, both at the site and on the sketch included with the submittal. Homeowners are responsible for locating all utilities.
3. As a matter of record, a projected completion date is requested from the owner. If any extension of the completion date is necessary, or the project is canceled/postponed, the Association Office should be notified.
4. Approved plans are subject to final inspection if deemed necessary by the Committee. All plans become the property of the Association and will be filed in the lot file. In case of changes, plans should be resubmitted to the Committee prior to construction. Variance from approved plans may be subject to change at the homeowner’s expense or removal at the discretion of the Committee.

This signature verifies that the applicant has reviewed the above policy and agrees to abide by all guidelines and terms of approval set forth on the application attached. Signature also implies "Right of Entry" for members of the ACC for the purpose of plan review.

Applicant Signature

Date

Owner Requests ACC Members Call Before Entering Property For Review (*discuss specifics of project, pet in yard, children at home alone, etc.*)