



COMMUNITY ASSOCIATION

Residential Security Check Request

MCCA members who plan to be away from their residence over 48 hours may request that exterior security checks be made by the MCCA Security Patrol during their absence. Please complete and submit this form at least two days prior to departure. Notify Security upon return via phone number: (425) 328-0035 or email: security@mcca.info 15524 Country Club Drive Mill Creek, WA 98012

This is a 2 page document. If printing, select 'Print Doublesided'.

Name, Address & Schedule
Last Name: Address:
Home Phone: Division: Lot Number:
Departure Date & Time: Return Date:

Emergency Contact Information
In an emergency, I may be reached at - Phone: Email:
Or, I may be reached through another person - Name: Phone:

Security Information
WILL AN ALARM BE ACTIVATED? Yes [ ] No [ ] Alarmed Areas:
Lights on at what time? What rooms?
Please list below any individuals who have permission to be in your home during your absence:
Name: Vehicle Make: Reason:
Name: Vehicle Make: Reason:
Name: Vehicle Make: Reason:

Vehicle Information If you will be leaving vehicles on the premises, please fill out the information below.
Location: Make, Model & Plate:
Location: Make, Model & Plate:

Type of Security Check Requested
[ ] Complete House Check Security will visually check that all windows and doors are closed, pick up packages, and walk the premises to ensure everything is in order.
[ ] Porch Check Will check your porch, pick up any packages and will visually check that windows and doors are closed.
[ ] Drive By Will observe home and call you regarding emergencies or breakins.

Hereby request Security Check be made of my premises and agree to notify Security upon my return. I understand that home Security checks are done solely to the extent that time and personnel are available and are not to be a substitute for my own security measures. I agree to release and hold harmless MCCA and their Officers for any actions taken while on my property. The furnishing of this service does not guarantee against any occurrences which may arise out of, or happen in conjunction with this provided service. It is also agreed that MCCA is not the insurer of persons or property protected. This document must be signed in order for MCCA Security to perform a physical check of your premises. Please leave it at the MCCA Office at 15524 Country Club Drive Mill Creek, WA 98012 or email to security@mcca.info.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

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| 1/4  | 2/19 | 4/5  | 5/21 | 7/6  | 8/21 | 10/6  | 11/21 |
| 1/5  | 2/20 | 4/6  | 5/22 | 7/7  | 8/22 | 10/7  | 11/22 |
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| 1/8  | 2/23 | 4/9  | 5/25 | 7/10 | 8/25 | 10/10 | 11/25 |
| 1/9  | 2/24 | 4/10 | 5/26 | 7/11 | 8/26 | 10/11 | 11/26 |
| 1/10 | 2/25 | 4/11 | 5/27 | 7/12 | 8/27 | 10/12 | 11/27 |
| 1/11 | 2/26 | 4/12 | 5/28 | 7/13 | 8/28 | 10/13 | 11/28 |
| 1/12 | 2/27 | 4/13 | 5/29 | 7/14 | 8/29 | 10/14 | 11/29 |
| 1/13 | 2/28 | 4/14 | 5/30 | 7/15 | 8/30 | 10/15 | 11/30 |
| 1/14 | 2/29 | 4/15 | 5/31 | 7/16 | 8/31 | 10/16 | 12/1  |
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| 2/13 | 3/30 | 5/15 | 6/30 | 8/15 | 9/30 | 11/15 | 12/31 |
| 2/14 | 3/31 | 5/16 | 7/1  | 8/16 | 10/1 | 11/16 |       |
| 2/15 | 4/1  | 5/17 | 7/2  | 8/17 | 10/2 | 11/17 |       |