



COMMUNITY ASSOCIATION

## Mill Creek Community Association Board of Directors Meeting Minutes

Wednesday, July 19, 2021

**President** – Terry Gemmill  
**Secretary** – Judy Cromwell  
**Director** – Stephen Anderson  
**Director** – Sid Siegel  
**Association Director** – Hilary Bublitz  
**Assistant Association Director** – Joan Sweeney

**Vice-President** – Jay Hiester  
**Treasurer** – Kristi Zevenbergen  
**Director** – Ron Smullin  
**City Representative** – tba

### Board of Directors Meeting Call to Order:

4:00 pm

**Member Input** No member Input

**Approval of Prior Minutes:** The June 16<sup>th</sup>, 2021 minutes were approved as corrected; with the addition of the First Monday of the month for the ACC meetings. Approval: Sid Siegel

Seconded: Kristie Sevenbergen

**Treasurer's Report** - Kristi Zevenbergen reported she has met and is working well with our new accounting firm Newman and Associates.

**City Liaison Report** - Ron Smullen gave a brief update.

### Administrative Report

- Rotary/Women's Club/ Kiwanis Bench Program – MCCA will not be placing the Trex Benches in Association property. MCCA already has two types of benches and does not want a third type. It was suggested that possibly that Parkside, Brighton and other sub associations might like them.
- Voteegrity – Hilary will contact Voteegrity for a ZOOM meeting in August for the Board to view and ask questions.

### Old Business

- Security vehicle update – Purchased a NEW Rave 4 for \$34,672,07 It will be here July 20<sup>th</sup>.
- Sign update – Hilary gave a report, she does not have the final amount.

**Motion:** The Board approved to have an email vote on the sign-up date.

**Made By:** Sid Siegel **Seconded by:** Kristi Zevenbergen

- Stormwater update
  - Cherry Pond - Nano Bubbler is on its way. They have treated the pond.
  - Chatham East – found a vault that needs to be cleared
  - Hilary is working with Frank Reinhart from the City of Mill Creek on our stormwater facilities.
- Audit update –
  - With new accountants, we need to put exact Reserve Expenses in our minutes.
- Asphalt project update –

**Motion:** We will have an email vote on the final amount from Benjamin Asphalt.

**Made By:** Stephen Anderson **Seconded By:** Judy Cromwell

The Board asked Hilary to ask Benjamin Asphalt to give us a bid on the rest of the walk ways in the Nature Reserve.

- Restatement of Declaration update – These are due to Hilary Monday, July 28<sup>th</sup>, 2021

**New Business**

- PVC product, flat roof VM 20 –

**Motion:** The Board approved the PVC product, for the flat roof.

**Made By:** Jay Hiester

**Seconded By:** Stephen Anderson

- Seasonal pool application – 5 members of the Board approved the seasonal pool with one abstention: Ron Smullin
- Insurance renewal
  - New packet, from HUB our new insurance broker, to us by Friday, July 22, 2021.
  - This is an 18 month policy.

**Executive Session**

- CHB Update
- Collections Update

**Open Discussion**

**Adjourn 5:45**

**Motion By:** Sid Siegel **Seconded by:** Stephen Anderson



July 19<sup>th</sup> 2021

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Judith A Cromwell