



COMMUNITY ASSOCIATION

Arborist Day

TREE ASSESSMENT APPLICATION

To secure your appointment with our certified arborist, complete and submit an Arborist Day application and bring a \$55 check, made out to MCCA, to the MCCA office. Appointments are filled on a first paid, first-served basis. Once all applications are received, we will contact you with your appointment time.

<i>For MCCA Use Only</i>	
Submittal Number	
Date Submitted	

Applicant Information	
Name:	Ph.
Email:	
Address:	
Site Information	
Division:	Lot #:
Tree Information	
Types of Trees	
# Removed	
# Trimmed	
Tree Replacement Information	
# Replacements	
Type of Trees	

Inspection Notes

Pursuant to the provision of Article VIII, paragraphs 8.1, 8.2, 8.2.1, 8.2.2, 8.2.3, 8.3, 8.3.1, 8.3.2, and 8.3.3 and Article IX of the Mill Creek Declaration of Covenants, the following determination by the Architectural Control Committee is hereby granted:

Approval subject to the following changes:

Rejected for the following reasons:

Application may be mailed, emailed (info@mcca.info), or dropped off at the MCCA Office (15524 Country Club Dr, Mill Creek, WA 98012)

() Approve () Reject _____ Date: _____
 ACC or Board Approval

() Approve () Reject _____ Date: _____
 Chair, Architectural Control Committee

() Approve () Reject _____ Date: _____
 Certified Arborist



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MCCA requires the replacement of trees as follows: "In cases of approved removal, the Association requires replacement on a 1-1 ratio with trees in 1-gallon sized pots; unapproved removal will require replacement on a 2-1 ratio. Replacements are to be planted on private property or other locations determined by ACC. Removal of native evergreens will require replacement with native evergreens. **You may need the City of Mill Creek's approval.** www.cityofmillcreek.com.

IMPORTANT: Please include a sketch of the property below showing the exact location of the proposed tree(s) to be cut. Mark trees to be considered for removal.

Proposed Tree Cutting (sketch):

ACC Notes



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Basic Policy for Tree Trimming/Removal Permits

Policies

1. With regard to trees in cutting preserves and common property, no tree will be removed unless a particular problem exists, or the tree is dead. Approval is required, as outlined in Item 2 listed below. MCCA will remove those identified trees on MCCA property.
2. Native evergreens/firs will not be removed unless said trees are dead or pose a threat to property. Homeowners must provide an arborist report, if required. In the event an arborist opinion is required, the submittal will be placed in abeyance and the thirty-day clause voided.
3. **Trees to be considered for removal, must be marked so they are easily identified by the committee.**
4. The approved permit application must be on-site during the tree removal process.
5. Limbs and tree rounds must be removed. If cordwood is kept, it must be stored out of view.
6. Stump must be removed or dealt with appropriately.

Procedure

1. Homeowner submits application, marks the trees to be cut, and MCCA suggests contacting adjoining property owners.
2. Committee inspects trees. If necessary, can require the applicant to provide an arborist report.
3. Application is approved or denied and the homeowner is notified.
4. Homeowner cuts trees, disposes of limbs and rounds. Replacement trees must be planted, if required.

Applicant Signature

Date

Owner requests ACC Members call before entering the property for inspections or discussion of project specifics.