



**Mill Creek Community Association
Board of Directors Meeting**

Wednesday, June 21, 2023

4:00 PM Online/Boardroom

Minutes

President – Jay Hiester

Secretary – Becky Edy

Director – Terry Gemmill

Director – Angela Darby

Vice President – Sid Siegel

Treasurer – Kristi Zevenbergen

Director – Judy Cromwell

Association Director – Hilary Publitz

Board of Directors Meeting Call to Order:

The meeting was called to order by Vice President Sid at 4:01 pm. Jay attended online.

Member Input:

One member attended the meeting and gave input.

Approval of Prior Minutes:

Motion: Approve the May 17, 2023 minutes: Motion by: Judy, **Second by:** Kristi, **Passed:**

Unanimously.

Treasurer's Report: Kristi reported that we are on budget and all looks good.

Association Director's Report:

- Planned Reserve expenses 2023/2024: Hilary reported that the planned reserve expenses for 2023/2024 are within budget.

Motion: Approve the projected Reserve fund balance end of year 2023/2004 as presented by Hilary. Motion by: Kristi, **Second by:** Angela, **Passed:** Unanimously.

Old Business:

- Board elections update: Three candidates will be interviewed in August for open positions.
- Nature Preserve trail replacement:
Motion: Approve the bid by Benjamin Asphalt in the amount of \$107,053.10 as a Reserve fund expense for a Nature Preserve trail replacement. Motion by: Terry, **Second by:** Kristi, **Passed:** Unanimously.
- Cherry Pond catch basin replacement update: A discussion ensued about the Cherry Pond catch basin.

New Business:

- Annual audit prep:
Motion: Write off the fully depreciated assets from the depreciation sheet and balance sheet as of July 30, 2023. Motion by: Kristi, **Second by:** Judy, **Passed:** Unanimously.
- Reserve fund hutch expenses 2022/2023, 75% complete:
Motion: Approve \$32,009.24 from the Reserve fund for the hutch project. Motion by: Kristi, **Second by:** Angela, **Passed:** Unanimously.
- Reserve fund sign expenses – permit for Fish Ladder sign, \$98.38 + \$286.84 = \$385.22 total for the permit:
Motion: Approve \$286.84 from the Reserve fund for the second portion Fish Ladder sign permit. Motion by: Judy, **Second by:** Terry, **Passed:** Unanimously.
- First Citizen Bank reserve account:
Motion: A reserve account with First Citizen Bank will be opened. Motion by: Angela, **Second by:** Kristi, **Passed:** Unanimously.
- Landscaped entry islands & street islands in MCCA: This issue is an ongoing discussion.
- Woodfern path issue: The board advised Hilary to pursue the issue with the MCCC.
- WS 43: The board directed Hilary to send a letter to WS 43.
- ST 19 tree removal appeal: This is an ongoing discussion.
- JU 57 lighting appeal: This is an ongoing discussion.
- August BoD meeting: The next board meeting will be moved to August 23, 2023.
Motion: The regular meeting is adjourned and the board will enter into Executive Session. Motion by: Judy, **Second by:** Kristi, **Passed:** Unanimously.

Executive Session

- Attorney Communications ST 57
- Employee Reviews
Motion: Adjourn the Executive Session and adjourn the meeting. Motion by: Terry, **Second by:** Angela, **Passed:** Unanimously.

Next Meeting: Wednesday, July 19 at 4 pm.

Respectfully submitted by,

Becky Edy, Board Secretary