



COMMUNITY ASSOCIATION

**Mill Creek Community Association
Board of Directors Meeting
Wednesday, October 18, 2023
2 p.m. Boardroom**

MINUTES

President – Sid Siegel

Secretary – Becky Edy

Director – Evert Pretorius

Maintenance Supervisor - Craig Williams

City Manager – Martin Yamamoto

Vice-President – Angela Darby

Treasurer – Kristi Zevenbergen

Director – Jill Cheeseman

Association Director – Hilary Bublitz

Board of Directors Meeting Call to Order:

2:02 p.m.

City Manager Update - Martin Yamamoto spoke about staffing, increasing police presence in the community, upcoming presentation to City Council covering various topics, tree limbing, updated City website, street sweeper issues, RPMs, orange pedestrian flags, encampments, pedestrian safety, security cameras, speed limit enforcement and city land development.

Member Input None

Approval of Prior Minutes

Motion: Approve September 20 and September 28 minutes with a correction of \$5,166.880 to \$5,166.88 and a correction in the spelling of Kristi Zevenbergen.

Motion by: Angela **Second by:** Kristi **Passed:** Unanimously

Treasurer's Report

Motion to approve Treasurer's Report dated September 30, 2023.

Motion by: Angela **Second by:** Jill **Passed:** Unanimously

Association Director's Report

Motion: To pay Dunn Lumber \$5,166.88 from the MCCA Reserve account for mail hutch supplies. **Motion by:** Kristi **Second by:** Angela **Passed:** Unanimously

Motion: To pay \$9,511.60 from MCCA Operating account to Taylor's Snohomish Tree Service for tree work in Huckleberry Park and Red Cedar near 148th.

Motion by: Jill **Second by:** Evert **Passed:** Unanimously

Motion: To purchase from Papé Machinery a Western Heavy Duty Blade for snow removal for \$7,246.93 out of the Reserve account.

Motion by: Kristi **Second by:** Angela **Passed:** Unanimously

Elf awards ordered and received.

MCCA tour October 30 with State Representative Strom Peterson, Chair of the Housing Committee.

Discussion with Craig Williams regarding future purchase of used Ford Ranger, which is a budgeted Reserve cost. The manual Ford Ranger will be kept as a backup vehicle.

Old Business

Cherry Pond Update: Planting plans are done and stakes have been placed for trees at the east and west ends of Cherry Pond. Currie Construction will be brought in to check whether the catch basin is level and to discuss the status of the 12" pipe in the catch basin.

LRR Update: Planting plans are done, and stakes have been placed for trees in LRR areas.

Landscaped "Islands": Hilary sent information to City Manager Yamamoto, Deputy City Manager Brock, and Public Works Director Todd regarding granting MCCA a maintenance easement on these areas. The city remains responsible for the infrastructure.

New Business

Discussion regarding the MCCA Survey Questions 2023. Questions will remain the same. Question 11 will be corrected to read "Community Hours" instead of "Open House." There will be further discussion for renaming the event for October 2024.

Adjourn & Enter Executive Session

Motion: Adjourn the regular meeting and enter into Executive Session

Motion by: Jill **Second by:** Angela **Passed:** Unanimously

Executive Session

Legal update

- Collections
- ST 57
- ST 96
- Slip and fall by non-resident

Employee matters

Adjourn Executive Session

Motion: Adjourn the Executive Session and enter the regular meeting.

Motion by: Angela **Second by:** Evert **Passed:** Unanimously

Motion: At the end of the month, the MCCA Office will place liens on past-due accounts that do not already have liens. These accounts include AS 8, CY 11, EV 32, FW 41, HE 128, HU 134, ST 66, SWR 34, VM 172, WO 5.

Motion by: Kristi **Second by:** Evert **Passed:** Unanimously

Adjourn

Motion by: Angela **Second by:** Evert **Passed:** Unanimously **4:02 p.m.**

Next BoD Meeting: Wednesday, November 15, 2 p.m.

Respectfully submitted,
Jill Cheeseman, MCCA Director