



COMMUNITY ASSOCIATION

Mill Creek Community Association Board of Directors Meeting

Wednesday, February 21, 2024

4:00 PM Online/Boardroom

Minutes

President – Sid Siegel

Secretary – Becky Edy

Director – Earl Bardin

Director – Evert Pretorius

City Manager – Martin Yamamoto

Vice-President – Angela Darby

Treasurer – Kristi Zevenbergen

Director – Jill Cheeseman

Association Director – Hilary Bublitz

Board of Directors Meeting Call to Order:

3:57 pm

City Manager: Martin Yamamoto

Martin informed the board concerning current issues and future plans affecting the city of Mill Creek.

Member Input: None

Approval of Prior Minutes

Motion: Approve the January 24, 2024 minutes as corrected.

Motion by: Angela **Second by:** Earl **Passed:** Unanimously

Treasurer's Report

Motion: Accept the Treasurer's Report dated January 31, 2023.

Motion by: Kristi **Second by:** Angela **Passed:** Unanimously

Association Director's Report

Motion: Accept the I&E request that the board confirm Don VanSwearingen (HU 104) as a member.

Motion by: Earl **Second by:** Jill **Passed:** Unanimously

- Hilary received the President's Award from the Washington State Chapter Community Institute for her legislative work. The board recognizes and appreciates the valuable legislative work she does affecting MCCA.
- Hilary answered questions about her report.

Old Business

- Cherry Park Tree Project

Motion: Approve the Cherry Park Tree Project.

Motion by: Jill **Second by:** Evert **Passed:** Unanimously

- MCCA Tree Policy

Motion: Approve the MCCA Tree Policy.

Motion by: Jill **Second by:** Evert **Passed:** Unanimously

- Cherry Retention Pond Pipe Culvert Work

Hilary, Craig, and the board discussed the Cherry Retention Pond Pipe Culvert work.

- Playground Equipment Bids

Motion to purchase tot swings for Cherry Park and the basketball hoop for Red Cedar Park from GameTime to be paid from the Operating account.

Motion by: Earl **Second by:** Angela **Passed:** Unanimously

New Business

- Budget Draft

There was discussion about items in the budget.

- Letter of Engagement for 2024 Audit

Motion to accept the Letter of Engagement for the 2024 audit.

Motion by: Kristi **Second by:** Earl **Passed:** Unanimously

- There was discussion about a lawn replacement application for creeping thyme.

Adjourn & Enter Executive Session

Motion to adjourn the regular session and enter into Executive Session.

Motion by: Jill **Second by:** Earl **Passed:** Unanimously

Executive Session

- Employee matter
- Legal update
- Correcting a scrivener's error in Governing Docs
- Past due account update

Motion to adjourn Executive Session and enter regular session.

Motion by Jill **Second by** Angela **Passed:** Unanimously

Regular Session

Motion to approve the amended CC&Rs.

Motion by: Kristi **Second by:** Earl **Passed:** Unanimously

Motion to accept the recommended letter to ST 66.

Motion by: Earl **Second by:** Angela **Passed:** Unanimously

Motion to adjourn.

Motion by: Jill **Second by:** Angela **Passed:** Unanimously

6:20 pm

Next BoD Meeting: Regular Board Meeting **March 20 @ 4 pm.**

Respectfully submitted, Becky Edy
Board Secretary