



Mill Creek Community Association Board of Directors Meeting

Wednesday, May 15, 2024
2:00 PM Online/Boardroom

Minutes

President – Sid Siegel

Secretary – Becky Edy

Director – Earl Bardin

Director – Evert Pretorius

Vice-President – Angela Darby

Treasurer – Kristi Zevenbergen

Director – Jill Cheeseman

Association Director – Hilary Bublitz

Board of Directors Meeting Call to Order:

2:04 pm

Member Input: None

Approval of Prior Minutes

Motion: Approve the April 17, 2024 minutes as submitted.

Motion by: Earl **Second by:** Angela **Passed:** Unanimously

Treasurer's Report

Kristi discussed the financial report for the month of April, 2024 as well as the Reserve account. Action concerning the Reserve account will be considered at the June meeting.

Motion: Approve the Treasurer's Report dated April 30, 2024.

Motion by: Jill **Second by:** Evert **Passed:** Unanimously

Association Director's Report

Hilary answered questions about the monthly report.

Motion: Ratify the acceptance of the bid from Powers Chimney & Masonry for \$6,943.99 to replace the brick Huckleberry entrance monument with payment from the Reserve account.

Motion by: Kristi **Second by:** Angela **Passed:** Unanimously

Motion: Approve using \$359.05 from the Reserve account to cover the Volt Tech bill to "safe off" the big shop after the tree fell. (originally paid from Operating account)

Motion by: Angela **Second by:** Earl **Passed:** Unanimously

Motion: Approve paying up to \$6,500 to Pacific Engineering Technologies from the Reserve account for structural drawings of big shop repairs to use for bids and permits.

Motion by: Kristi **Second by:** Evert **Passed:** Unanimously

Old Business

- Cherry Retention Pond updates - Aquatechnics will be spraying the Cherry Retention Pond as it does every year.
- Big shop repair updates - Bids will be taken for repairs with the goal that the shop will be repaired before the fall weather begins.
- Huckleberry wall project updates - The drainage issue has been addressed and large rocks have been added. The masonry work will begin on May 20, 2024.
- Exterior Lighting Rules & Regulations - The attorney comments were reviewed. A vote concerning Exterior Lighting Rules and Regulations will be taken at the June board meeting.

New Business

- Drought emergency—The Washington State governor has declared a drought for the MCCA area. Brown lawns can not be fined. When the drought has been lifted, lawns should be watered as usual.
- Sunrise CBU

Motion: Approve up to \$8,500 from the Operating account for upgrades to the CBU units in Sunrise.

Motion by: Jill **Second by:** Kristi **Passed:** Unanimously

- Cottonwood - Two Douglas Fir trees will be removed in the Cottonwood division.
- Annual employee review preparation - Hilary reviewed the annual employee review process that requires board input.

Motion to adjourn and enter into Executive Session

Motion by: Angela **Second by:** Earl **Passed:** Unanimously

Executive Session

- Past due account update
- Legal update
- Sunrose neighbor dispute
- Woodfern easement with Country Club

Motion: Adjourn Executive Session and enter into Regular Session

Motion by: Jill **Second by:** Angela **Passed:** Unanimously

Regular Session

The board directed Hilary to communicate with the Mill Creek Country Club concerning the condition and repair of the Woodfern easement.

Motion: Adjourn the Regular Session and adjourn meeting.

Motion by: Jill **Second by:** Angela **Passed:** Unanimously 3:42 pm

Next BoD Meeting:

Regular Board Meeting **June 19, 2024 @ 2 pm.**

Respectfully submitted,
Becky Edy, Board Secretary